

FIRE STATION BUILDING COMMITTEE
Thursday, August 4, 2005
7:00 A.M.

Present: Bruce Card, Robert Cox, Gerald LaFlamme, Anthony Mastromatteo, Pat Sacco, Daniel Morgado

Absent: Ralph LeBlanc

Also present: Kaffee Kang, Kevin Samara, Donald Gray, Paula Lupton

On a motion by Mr. Sacco, second by Mr. Mastromatteo, the Committee voted to accept the minutes of July 21, 2005.

The Committee reviewed its meeting schedule and agreed as follows:

Date	Topic(s)
August 18	Review design options Station #2 Review renovation scope Station #2 Review design options for Cemetery Garage
September 1	Receive design development drawings for comment (Project submitted to cost estimator on 9/8/2005)
September 12	Meet with Board of Selectmen to present project design
September 15	Set final project budget
September 26	Possible follow-up meeting with the Board of Selectmen
October 6* or 13*	Presentation to Finance Committee (Public Meeting on STM Warrant)
October 11 or 17	Special Town Meeting
* Depends if STM is October 11 or October 17	

The Committee discussed whether the Station #2 portion of the project should be dropped in order to allow Town meeting to concentrate only on the Fire HQ. It was the consensus of the Committee to proceed both with the Fire HQ and Station #2 portions since the question of both or only one project being presented was a policy decision of the Board of Selectmen and that the Committee should remain focused on the merits of the proposal and develop and present the best possible solution to the design questions it has been presented.

The Committee proceeded to review a scope of work for the Station #2 improvements together with a rough construction cost estimate that was sent to the Committee on August 2nd that was dated August 4, 2005. It was agreed that the scope shown very much

represented the level and scope of work required. Mr. Morgado asked for Ms. Kang to prepare a fee proposal based on this scope of work.

Ms. Kang presented the design scheme to the Committee and there was an expansive review and discussion of the various design elements. The Committee proceeded to review various issues involving window design, flooring and the like. There will be no outdoor training element designed into the project. There will be the use of porcelain tile in the lobby area. The issue of block backing to the brick facade will be decided at a future meeting. Ms. Kang will be making a recommendation in this regard.

The meeting adjourned at 9:30 PM`

Respectfully submitted,

Daniel J. Morgado
Town Manager